

How to obtain a visa and/or residence permit

Step 1: Proving you have sufficient funds

As a student in higher education, you need to have sufficient financial funds available to live and study in the Netherlands. You need to provide proof of this to the Dutch Immigration Service (IND) before you can receive a visa to enter the Netherlands. This visa is called a Regular Provisional Residence Permit, or Machtiging tot Voorlopig Verblijf (MVV) in Dutch.

To prove to the Immigration Service that you have indeed sufficient funds to cover your living costs and other expenses in the Netherlands you need to choose one of the options described in detail below. You may also combine both options to prove that you have access to the minimum amount applicable to you. This amount depends on the type of programme and the duration of your studies with us:

Student type	Amount for a full year of study	Amount for 1 semester of study
Bachelor's degree student non-EEA	€18,500	€9,250
Master's degree student non-EEA	€18,500	€9,250
Individual exchange student non-EEA	€18,500	€9,250
Contract exchange student non-EEA	€10,500	€5,250

Bachelor's, master's or individual exchange students pay their tuition fees to Avans, while contract exchange students continue to pay their tuition fees to their home institution. For this reason, the minimum amount for contract exchange students is lower.

Please be aware that the requirements for documentation to prove that you have sufficient funds are very strict. They have been set by the Immigration Service and are not negotiable.

Option 1: provide proof of own funds

Send an original signed and stamped statement from an internationally recognised bank, showing that you possess the amount required. This bank statement must meet the following requirements:

- It must be written in English, Dutch, French or German. If you can only provide one in another language, you need to send us both the original document and a translation from a sworn translator.
- It must include your name and your account number with this bank.
- It must state literally that the account is a current or a savings account. Alternatively, it must include the sentence: "account holder personally has access to the funds at all times without restrictions". Deposit account statements will not be accepted. Other account types will not be accepted.
- The statement may not be older than 3 months. Make sure there is a date on it.
- It must include the bank's contact details: full address, website and telephone number.

Please send this statement electronically to have it checked by us. If your statement is satisfactory, you must, at all times, send the original hard copy statement by regular post to Avans University of Applied Sciences. The postal address is provided at the bottom of this document.

Option 2: provide proof of scholarship

Send an original scholarship letter to Avans University of Applied Sciences, which shows that you have or will be getting a scholarship. The postal address is provided at the bottom of this document. This scholarship statement must include:

- Your full name
- Date of the issue of this statement
- Name of the institution granting the scholarship
- Starting and end dates of the scholarship period
- The amount you will receive.

Step 2: Paying for your visa or residence permit application

The Avans International Office must apply for your visa and/or residence permit on your behalf. This means you will need to pay €192 into the Avans bank account to cover the costs for your visa and residence permit application. This is irregardless of the option you choose to prove you have

sufficient funds.

Please transfer the amount to the Avans University of Applied Sciences bank account:

IBAN account number: NL31 RABO 0188 9177 64

Account holder name: Stichting Avans

BIC code: rabonl2u

Bank:

Rabobank Breda

PO Box 3376

4800 DJ Breda

The Netherlands

Please note: you must always state your full name and date of birth when transferring money to the Avans bank account. After transferring, please send us proof of payment via email to internationaloffice@avans.nl.

Keep in mind that the net amount received by Avans must be €192. You must therefore always ask your bank if it charges transfer fees. We will not send any application to the Immigration Service before we have received the full amount from you.

Avans University of Applied Sciences address

For sending documents by post:

Attn: International Office

PO Box 90116

4800 RA Breda

The Netherlands

For sending documents by courier:

Attn: International Office

Hogeschoollaan 1

4818 CR Breda

The Netherlands