

How to obtain a visa and/or residence permit

Step 1: Proving you have sufficient funds

As a student in higher education, you need to have sufficient financial funds available to live and study in the Netherlands. You need to provide proof of this to the Dutch Immigration and Naturalisation Service (IND) before you can receive a visa to enter the Netherlands. This visa is called a Regular Provisional Residence Permit, or *Machtiging tot Voorlopig Verblijf (MVV)* in Dutch.

To prove to the Dutch Immigration and Naturalisation Service that you have indeed sufficient funds to cover your living costs and other expenses in the Netherlands you need to choose one of the options described in detail below. You may also combine both options to prove that you have access to the minimum amount applicable to your situation. This amount depends on the type of programme and the duration of your studies with us:

Student type	Amount for a full year of study	Amount for 1 semester of study
Bachelor's degree student non-EEA	€20,000	N/a
Master's degree student non-EEA	€20,000	N/a
Individual exchange student non-EEA (freemover)	€20,000	€10,000
Contract exchange student non-EEA	€11,500	€5,750
Contract exchange student non-EEA with the remark (EU) 2016/801	€11,500	€11,500

Bachelor's, master's or individual exchange students pay their tuition fees to Avans, while contract exchange students continue to pay their tuition fees to their home institution. For this reason, the minimum amount for contract exchange students is lower.

Please be aware that the requirements for documentation to prove that you have sufficient funds are very strict. They have been set by the Dutch Immigration and Naturalisation Service and are not negotiable.

Option 1: provide proof of own funds

Email us a copy of an original signed and stamped statement from an internationally recognized bank, showing that you have the amount required. This bank statement must meet the following requirements:

- It must be written in English, Dutch, French or German. If you can only provide one in another language, you need to send us both the original document and a translation from a sworn translator.
- It must include your full name and your account number with this bank.
- It must state literally that the account is a current or a savings account. In case of a savings account, it must include the sentence: "account holder personally has access to the funds at all times without restrictions". Deposit account statements will not be accepted. Other account types will not be accepted.
- The statement may not be older than 3 months. Make sure there is a date on it.
- It must include the bank's contact details: full address, website and telephone number.

Option 2: provide proof of scholarship

Email a copy of an original scholarship letter to Avans University of Applied Sciences, which shows that you have or will be getting a scholarship. This scholarship statement must include:

- Your full name
- Date of the issue of this statement
- Name of the institution granting the scholarship
- Starting and end dates of the scholarship period
- The amount you will receive.

Option 3: provide proof of funds of a financier abroad (who is not in the Netherlands)

Email us a copy of the following documents:

1. An Original signed and stamped statement from an internationally recognized bank, showing that your sponsor has the amount required. This bank statement must meet the following requirements:
 - It must be written in English, Dutch, French or German. If you can only provide one in another language, you need to send us both the original document and a translation from a sworn translator.
 - It must include their full name and account number with this bank.
 - It must state literally that the account is a current or a savings account. In case of a savings account, it must include the sentence: "account holder personally has access to the funds at all times without restrictions". Deposit account statements will not be accepted. Other account types will not be accepted.
 - The statement may not be older than 3 months. Make sure there is a date on it.
 - It must include the bank's contact details: full address, website and telephone number.
2. A valid copy of the passport of the financier.
3. An original statement of financial support. This statement is not older than 3 months. You can make use of the Appendix '[Financial statement of support \(private person\)](#)'. The statement shows:
 - Your first name, surname, date of birth, place of birth, nationality and passport number;
 - The first name, surname, date of birth, place of birth, nationality and passport number of your financier;
 - The address and telephone number of your financier;
 - The amount to be transferred monthly;
 - The start and finish of the financial support (start and end date);
 - The place and date the statement is signed;
 - The signature of your financier.

Step 2: Paying for your visa or residence permit application

The Avans International Office must apply for your visa and/or residence permit on your behalf. This means you will need to pay €192,- into the Avans bank account to cover the costs for your visa and/or residence permit application. This is regardless of the option you choose to prove you have sufficient funds.

Please transfer the amount to the Avans University of Applied Sciences bank account: IBAN account number: NL31 RABO 0188 9177 64
Account holder name: Stichting Avans
BIC code: rabonl2u
Bank: Rabobank Breda
PO Box
3376 4800 DJ Breda
The Netherlands

Please note: you must always state your Avans student number and full name when transferring money to the Avans bank account. After transferring, please send us proof of payment via email to internationaloffice@avans.nl.

Keep in mind that the net amount received by Avans must be €192,-. You must therefore always ask

your bank if it charges transfer fees. We will not send any application to the Dutch Immigration and Naturalisation Service before we have received the full amount from you.

Avans University of Applied Sciences address

For sending documents by post:

Attn. International Office
PO Box 90116
4800 RA Breda
The Netherlands

For sending documents by courier:

Attn. International Office Hogeschoollaan 1
4818 CR Breda
The Netherlands