

## How to obtain a visa and/or residence permit

### Step 1: Proving you have sufficient funds

As a student in higher education, you need to have sufficient financial funds available to live and study in the Netherlands. You need to provide proof of this to the Dutch Immigration and Naturalisation Service (IND) before you can receive a visa to enter the Netherlands. This visa is called a Regular Provisional Residence Permit, or *Machtiging tot Voorlopig Verblijf (MVV)* in Dutch.

To prove to the Dutch Immigration and Naturalisation Service that you have indeed sufficient funds to cover your living costs and other expenses in the Netherlands you need to choose one of the options described in detail below. You may also combine both options to prove that you have access to the minimum amount applicable to your situation. This amount depends on the type of programme and the duration of your studies with us:

Student type	Amount for a full year of study	Amount for 1 semester of study
Bachelor's degree student non-EEA	€20,000	N/a
Master's degree student non-EEA	€20,000	N/a
Individual exchange student non-EEA (freemover)	€20,000	€10,000
Contract exchange student non-EEA	€11,500	€5,750
Contract exchange student non-EEA with the remark (EU) 2016/801	€11,500	€11,500

Bachelor's, master's or individual exchange students pay their tuition fees to Avans, while contract exchange students continue to pay their tuition fees to their home institution. For this reason, the minimum amount for contract exchange students is lower.

Please be aware that the requirements for documentation to prove that you have sufficient funds are very strict. They have been set by the Dutch Immigration and Naturalisation Service and are not negotiable.

#### Option 1: provide proof of own funds

Email us a copy of an original signed and stamped statement from an internationally recognized bank, showing that you have the amount required. This bank statement must meet the following requirements:

- It must be written in English, Dutch, French or German. If you can only provide one in another language, you need to send us both the original document and a translation from a sworn translator.
- It must include your full name and your account number with this bank.
- It must state literally that the account is a current or a savings account. If this is not the case, other account types must include the sentence: "account holder personally has access to the funds at all times without restrictions".
- The statement may not be older than 3 months. Make sure there is a date on it.

- It must include the bank's contact details: full address, website and telephone number.

### **Option 2: provide proof of funds of a financier abroad (who is not in the Netherlands)**

Email us a copy of the following documents:

1. An Original signed and stamped statement from an internationally recognized bank, showing that your sponsor has the amount required. This bank statement must meet the following requirements:
  - It must be written in English, Dutch, French or German. If you can only provide one in another language, you need to send us both the original document and a translation from a sworn translator.
  - It must include their full name and account number with this bank.
  - It must state literally that the account is a current or a savings account. If this is not the case, other account types must include the sentence: "account holder personally has access to the funds at all times without restrictions".
  - The statement may not be older than 3 months. Make sure there is a date on it.
  - It must include the bank's contact details: full address, website and telephone number.
2. A valid copy of the passport of the financier.
3. An original statement of financial support. This statement is not older than 3 months. You can make use of the Appendix '[Financial statement of support \(private person\)](#)'. Please note that the student's monthly allowance provided by the financier is set on a minimum of €1000.

### **Option 3: provide proof of scholarship**

Email a copy of an original scholarship letter to Avans University of Applied Sciences, which shows that you have or will be getting a scholarship. This scholarship statement must include:

- Your full name
- Date of the issue of this statement
- Name of the institution granting the scholarship
- Optional: the name of the scholarship programme.
- Starting and end dates of the scholarship period
- The amount you will receive.

**Please email a copy of the above mentioned document(s) to [internationaloffice@avans.nl](mailto:internationaloffice@avans.nl)**